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Date: 26th November 2003

Dear Sir/Madam,

A meeting of the **Caerphilly Town Centre Management Group** will be held at the **Council Offices**, **Tredomen (Committee Room 1/2)** on **Thursday**, **4th December 2003** at **2.00 p.m.** to consider the matters contained in the following agenda.

Would County Borough Members and Officers please meet in Committee Room 1/2 for a pre meeting at 1.30 p.m.

Yours faithfully,

Malgwyn Davies CHIEF EXECUTIVE

AGENDA

- 1. To receive apologies for absence.
- 2. To receive a presentation from Mr. Tudor Jones (Secretary of the Tommy Cooper Society).
- 3. To receive and note the following minutes:-

Caerphilly Town Centre Management Group held on 24th September 2003 – (copy attached)

- 4. To discuss and consider any proposals from the financial allocation of Caerphilly Area Forum Budget 2003/04 (copy attached).
- 5. To discuss correspondence received from Caerphilly Town Council (copy of letter attached).

Circulation:

Councillors P.J. Bevan, J.E. Fussell, Mrs. K. Gwynne, M.H. Newman, H. Price, K.R. Snell

Mr A. Hood - **CADW**, Welsh Historic Monuments, Crown Buildings, Cathays Park, Cardiff, CF1 3NQ Mr A.J. Vizard – 10 Lon Isaf, Caerphilly, CF83 1BT

Inspector Sian Flynn, **Caerphilly Police Station**, Mountain Road, Caerphilly, CF83 1HG Mr M.L. Evans – Town Clerk, **Caerphilly Town Council**, c/o Housing Offices, Park Lane, Caerphilly, CF83 3AA

Mr. N. Jones - Fruit & Flowers, 54 Cardiff Road, Caerphilly

Mr. S. Couzens – **Centre Manager**, Managers Suite, Castle Court Centre, Caerphilly, CF83 1NU Mrs. S. Cooper – **Caerphilly Access Group**, 5 Pen-y-Cae, Mornington Meadows, Caerphilly Mr. P. Ford – **GAVO** c/o 16 Pentrebane Street, Caerphilly, CF83 2WP